

Appendix A to Personnel Advisory Committee Charter  
RECOGNITION OF ACHIEVEMENT PROGRAM

Section 3. Categories and Description of Awards

- B. Distinguished Service Award. The Distinguished Service Award is the second highest level of recognition conferred by the Asphalt Institute.
1. Award. Action by the Executive Committee is required for approval at this award level. There may be more than one recipient per year and there is no requirement to make an award in any given year. Upon award, the recipient shall receive:
    - A. Framed scroll.
    - B. Engraved Medallion with blue ribbon.
  2. Eligibility. Individuals selected for award to the Institute's Distinguished Service Award have contributed significantly to the asphalt industry through either sustained technical achievement or through the substantial contribution of leadership. Distinguished Service Award status is typically granted as a career capstone event for the nominee. Eligibility is determined by measuring the industry contribution against the following example levels of achievement:
    - A. Provided consistently excellent leadership to the administration of programs resulting in their complete accomplishment.
    - B. Accomplished industry activity of major program significance in an exemplary manner, setting records of achievement, while inspiring others to improve the quantity and quality of their work.
    - C. Demonstrated unusual initiative and skill in devising new and improved equipment, work methods, procedures or inventions which resulted in substantial increase in benefit to the industry.