How to view Asphalt Institute Webinar Recordings

1. Go to [https://asphaltinstitute.webex.com](https://asphaltinstitute.webex.com).
2. Select View Session Recordings on the far right of the page. Once you have selected the recording you wish to view, scroll to the bottom of the recording description and click on the "Register" button.

3. **Please note the free recorded webinars are a bit different. One must register each time you wish to view it. You will not receive a notification of registration. We apologize in advance for any inconvenience.**
4. When you get to the recording information page, scroll to the bottom of the page and select view to continue. Then select Register on the next page.
6. Enter the payment information, whether paying by credit card or a coupon code.
7. A window will pop up notifying you of a successful registration. Click **close window**.

![Registration Successful](image)

8. You then need to check your email for a notification from **messenger@webex.com**. If you do not receive an email, check your junk mail folder.

9. Make note of the access code provided. Click the link in the email.

![Email notification](image)

Hello %AttendeeName%,

Your request to view the recorded Asphalt Institute training session is approved. The presentation is available to you for 90 days, until April 4, 2019, 24 hours a day.

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To view the presentation

1. Go to [https://asphaltInstitute.webex.com/asphaltInstitute/k2/e.jsp?CID=86fe4a4c825009c336eeb26015f55a3](https://asphaltInstitute.webex.com/asphaltInstitute/k2/e.jsp?CID=86fe4a4c825009c336eeb26015f55a3)
2. Enter the access code: coodlb
3. Follow the instructions that appear.

Thank you for your interest in Asphalt Institute training sessions.

10. Select **view** from the options.
11. Enter your recording access code and click **ok**. The access code allows for viewing the recording any number of times within a period of thirty days. After thirty days the access code will no longer be valid.

12. A window with **playback in progress** will open. The Webex player will automatically start from that point.

If you have any questions or comments do not hesitate to contact us at ai_webinars@asphaltinstitute.org.

Thank You